

REQUEST FOR PROPOSAL  
Bid Number: 23-03-2983LE "Re-Bid"

Date: May 08, 2023

Project Title: Navajo Nation Division of Behavioral and Mental Health Services – Traditional healing metal (rebar) sweat lodge frame fabrication project- "re-bid".

Project Schedule:

Advertisement of RFP	05/08/2023 – 05/26/2023
On site pre-bid meeting	05/30/2023 at 10 am
Location: DBMHS Central, Window Rock, Arizona	
<i>For directions please call (928) 871-6240</i>	
Requests for Information Due Date	06/08/2023 @ 5:00 pm
Bid Due Date	06/22/2023 @ 5:00 pm

Proposal:

All interested parties are invited to review and respond to this Request for Proposal at their discretion. All questions pertaining to the contents of this RFP as a respondent can contact via email Michael Salabiye, Planner – DBMHS/DOH at [msalabiye@navajo-nsn.gov](mailto:msalabiye@navajo-nsn.gov)

All parties responding to this bid are instructed to submit or send four (4) proposals (1 original and 3 copy) to the following address:

The Navajo Nation  
Division of Finance – Purchasing  
Attention: Lorita Etsitty, Buyer  
Administration Building #1  
Window Rock Blvd  
Window Rock, Arizona

**All responses to this bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope; the following:**

BID #23-03-2983LE NNDBMHS "RE-BID"  
DBMHS Traditional Healing Metal (Rebar)  
Sweat Lodge Frame Fabrication Project  
DO NOT OPEN-BID PROPOSAL

**NBOA Priority Status (Priority One; Priority Two or Non-Priority Status)**

## GENERAL INFORMATION AND GUIDELINES FOR THIS RFP

### I. DESCRIPTION OF THE ORGANIZATION

The Navajo Nation Division of Behavioral and Mental Health Services (DBMHS) is a federally funded program operating outpatient and inpatient counseling services throughout the Navajo Nation.

### II. SCOPE OF THE CONTRACT

The Navajo Nation intends to enter into a professional services contract with one (1) responsible, qualified, and independent Welding company/ Welder to complete all work as described in the attached scope of work.

### III. RESPONDENT REQUIREMENTS

All respondents must have the capabilities listed herein, including sufficient detailed information with regard to experience and expertise in meeting the following requirements:

1. A legitimate and credible vendor providing the described services.
2. The Navajo Business Opportunity Act 5 NNC § 201, 205 will apply.
3. Federal requirements, if applicable.
4. All workmanship and materials shall comply with applicable Safety Codes.
5. As built drawings not required.

### IV. SCOPE OF WORK (See Attached)

### V. REQUIREMENTS

The respondent will furnish all requested information as specified in the RFP.

### VI. PROPOSAL CONTENT AND REQUIRED INFORMATION

Please utilize the outline described below with four (4) copies.

1. Organizational letter expressing your interest and a brief description of your proposed services. Do not reveal or make reference to the cost in this letter.
2. Organization qualifications and project experience. Include references.
3. Scope of Work
4. Product Specifications including cut sheets (if any).
5. Design.
6. Schedule.
7. Copies of licenses, certifications (**NBOH Priority Status**), insurance certificates, and other relevant documents.
8. **Costs to be submitted in a separate sealed envelope. (Detailed breakdown of costs: Material, Labor, and other applicable costs; 6% Navajo Nation Sales Tax.**
9. Compliance: Any proposal that does not adhere to this format and does not address each specification, requirement, or scope of work as outlined, may be deemed non-responsive and rejected on that basis.

### VII. EVALUATION PROCESS (pre-qualifying process)

1. Evaluation Criteria
  - a. Qualifications, credentials, and work experience. This includes the capabilities to provide all requested services. (20 points)

- b. Quality of products, ability to install, problem solving and recommendations, and warranty services. (30 points)
  - c. Project Schedule. (20 points)
  - d. Cost (separate sealed envelope). (30 points)
2. Applicable Federal Requirements (25 CFR 900, OMB Circulars A-87, GSA qualified vendor, Davis Bacon wage rates, etc.).
  3. The Navajo Nation Division of Behavioral and Mental Health Services reserve the right to interview respondents if deemed necessary due to tied scores or other legitimate matters.
    - a. This may entail a presentation from the respondent for clarification and/or details on products or other requirements. It is DBMHS's intention to award one (1) vendor to provide all services as specified.

VIII. TYPE OF CONTRACT

The Navajo Nation will utilize a standard Professional Services Contract for the procurement of goods and services for this project.

IX. PERIOD OF PERFORMANCE

The period of performance will be determined and negotiated based on the schedule proposed by the respondent and the contract implementation date.

X. TECHNICAL DIRECTION

The Navajo Nation DBMHS point of contact Michael Salabiye, Planner for inquiries related to the project and other matters. Questions and responses will be shared with all respondents. Mr. Salabiye's email address is [msalabiye@navajo-nsn.gov](mailto:msalabiye@navajo-nsn.gov)

XI. PAYMENT AND SUBMISSION OF INVOICES

The Navajo Nation Professional Services Contract will describe this section.

XII. RIGHTS

The Navajo Nation reserves the right to reject any and all proposals, in whole or in part based on the requirements set forth in this RFP.

XIII. AGREEMENT TERMS AND CONDITIONS

The Navajo Nation is not bound to enter a contract under the RFP and may issue a subsequent RFP for the same services, and

The Navajo Nation is a sovereign government and all contracts entered into as a result for the RFP shall comply with the Navajo Nation law, rules and regulations, including the Navajo Preference in Employment Act, and applicable federal law, rules, and regulations. This procurement and any RFP with respondents that may result shall be governed by the laws of the Navajo Nation and applicable federal law. Nothing herein shall be constructed as a waiver of the Navajo Nation's sovereign immunity. In addition, the Navajo Nation Business Opportunity Act will apply to the RFP.

The Navajo Nation Professional Services Contract will provide all other legal and contractual obligations, terms, and requirements of this project.

XIV. OTHER

**DBMHS Traditional Healing Metal (Rebar) Sweat Lodge Frame Fabrication Project  
Scope of Work**

The Navajo Nation Division of Behavioral and Mental Health Services is in need of twenty-one (21) metal (re-bar) sweat lodge frames. The DBMHS traditional healing component desires the metal frame to be in two (2) pieces and put together by bolts. This provides the Practitioner the ability to transport the frame for ceremonies away from the worksite.

Base (Will sit on the ground)

1. Size 5/8" (#5) Re-Bar to serve as the base at 10' Diameter (see picture "A").
2. Spray with rust inhibitor as this will sit on the ground.

Walls (Vertical framework)

3. Size 5/8" (#5) Re-Bar for vertical (wall) frame structure at 42" High (see picture "B") and 24" on center (at the base) except for the door area.
4. Size 5/8" (#5) Re-Bar for Horizontal (wall) frame supports at 22" and 42" High (see picture "A").

Roof

5. Size 5/8" (#5) Re-Bar for cross members (roof) frame structure from 42" High (top of wall) to 60" at center (Apex of frame). The height to the ground from the top center should be approximately 62".
6. Size 5/8" (#5) Re-Bar for Horizontal (wall) frame supports at 1/3 and 2/3 to top center High.

Mate line

7. Two (2) Sections Mate line shall have matching small plates enough for a metal bolts and at least four (4) connecting points on each side for a total of eight (8).

Front Door

8. The Door should be Thirty (30) inches wide at the bottom and Forty-two (42) inches high- clear opening.

Bracing

9. Bracing at joints shall be a minimum of 4" X 4" triangular metal plate (1/2" thick) connecting to the rebar frame as specified below (see picture "C"):
10. The base should have thirty-two (32) bracing plates as drawn.
11. The wall top (meets roof) horizontal frame piece should have seventy (70) bracing plates as drawn.
12. All sharp edges to be ground smooth as the material covering the frame is subject to cuts.
13. All sweat lodge frames are to be delivered to their respective sites for set up and inspection.
14. A one (1) year workmanship warranty is required.
15. Subject to the Navajo Nation Procurement Regulations.
16. Submit any Certifications and or Licenses for metal fabrication/welding work.
17. If recommended for award, you will be asked to submit a W-9 and a Navajo Nation certification regarding debarment and suspension form.
18. Please break costs as materials; labor; equipment; transportation/installation, overhead/profit, (other), sub-total, Navajo Nation taxes at 6%, and grand total.

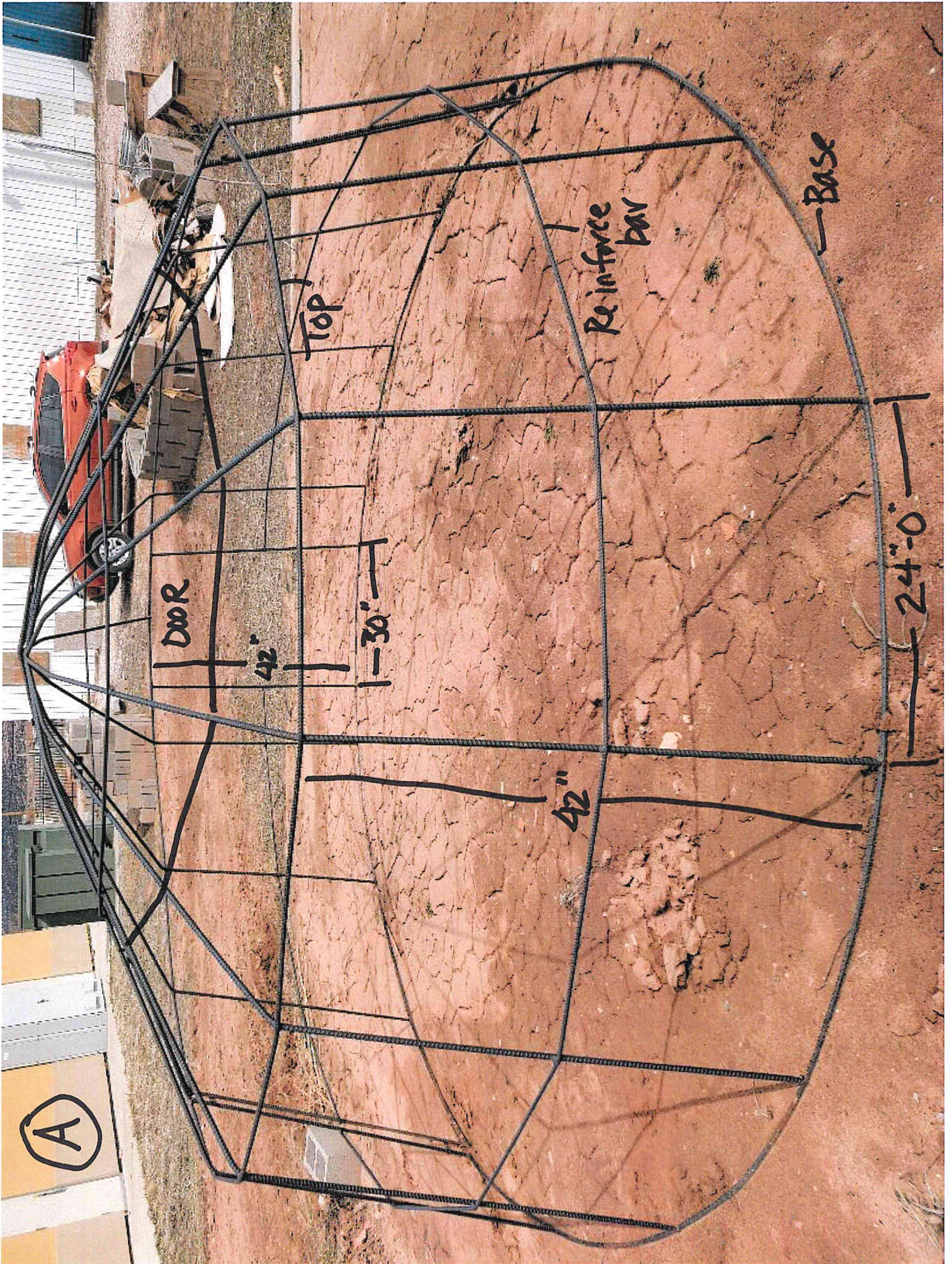
Sites & Quantity

- Gallup, NM (2)
- Window Rock, AZ (RBHA) (1)
- Fort Defiance, AZ (1)

- Newlands, AZ (2)
- Dilkon, AZ (2)
- Tuba City, AZ (2)
- Kaibeto, AZ (2)
- LeChee, AZ (2) To be delivered to Kaibeto, AZ
- Kayenta, AZ (2)
- Chinle, AZ (2)
- Shiprock, NM (1)
- Crownpoint, NM (2)
- TOTAL: 21

*End Scope of Work*





(A)

DOOR

42"

1-30"

42"

Top

Reinforce bar

Base

24'-0"



METAL (REBAR #5) SWEATLODGE FRAME

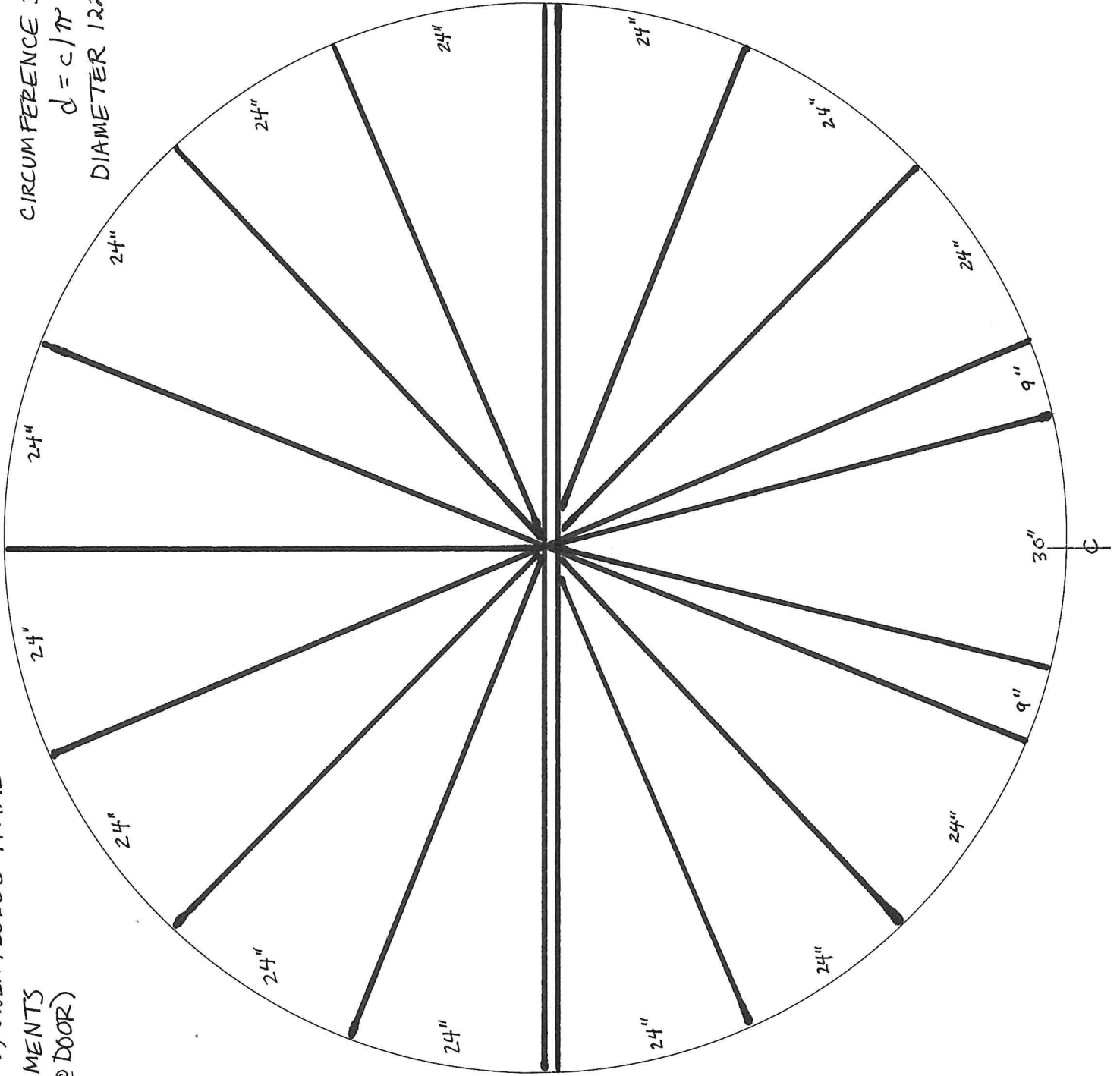
BASE MEASUREMENTS  
(24" OC except @ DOOR)

**(B)**

CIRCUMFERENCE 384"

$$d = c / \pi$$

DIAMETER 122"  $\approx$  10'-6" (APPROX)



METAL (REBAR) SWEAT LODGE FRAME  
BRACE LOCATIONS

③

